

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: 540.428.8715

Fax: 540.347.5753

NOTICE OF CONTRACT

DATE: March 31, 2003

COMMODITY NAME: Uniforms, Stock for the Office of the Sheriff

CONTRACT NUMBER: BL02-55285521A (Fairfax County)

CONTRACT PERIOD: March 1, 2002 through December 31, 2005

RENEWAL OPTIONS: Three (3) one-year renewals

CONTRACTOR(s): F&F and A. Jacobs and Sons, Inc.
1100 Wicomoco Street
Baltimore, MD 21230
Attn: Robert Friedlander, President
Email: bob@rjuniform.com
410-727-6397
800-426-4596(fax)

TERMS: Net 30 days

DELIVERY: See contract details

FOR FURTHER INFORMATION CONTACT: Barb Whitehurst, Buyer
Phone: 540.428-8715
Email: Barbara.whitehurst@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL
USING DEPARTMENTS: This contract is the result of a competitive bid program and its
use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the
commodity listed herein. Please see the reverse side of this notice for further
instructions regarding this contract.

By: _____
Barbara Whitehurst, Buyer
Buyer, FCG&PS Procurement

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Pricing: (See contract details attached)

